

LIST OF REQUIRED
DOCUMENTS

Protocol Title:

Primary Investigator/s:

CHECKLIST FOR INITIAL REVIEW

I. Letter of Application for Review addressed to the Chairperson:

Chairperson, IREB
Isabela State University
San Fabian, Echague, Isabela 3309

2. CV with 2 x 2 picture of PI and Co-Investigator/s
3. Document Receipt Form
4. IREB Application For Protocol Review and Conflict of Interest Declaration
5. REC Protocol Summary Sheet
Four (4) Hard Copies (for Expedited reviews) or
Thirteen (13) Hard Copies (for Full Board reviews)
Soft Copy (MS Word Format) to be sent to: _____ (must be retrievable at the time of submission)
6. Complete Research Protocol
Twelve (12) Hard Copies for full board review
Soft Copy (PDF Format) to be sent to: _____ (must be retrievable at the time of submission)
 - a. Study Budget
 - b. Technical Review Board Approval *(If applicable)*
 - c. Informed Consent Form *(English, Ilocano, Filipino if applicable)*
 - d. Patient/Participant Information Form *(If applicable)*
 - e. Advertisement *(If applicable)*
 - f. Investigatory Brochure *(If applicable)*
 - g. Case Report Form (CRF) *(If applicable)*
 - h. Research Team List *(If applicable)*
 - i. GCP Certificate *(If applicable)*
7. MOA*
8. Revised Protocol
9. Revised Consent Form
10. Protocol Re-submission Form
- II. Amendments